

## REQUEST FOR QUOTATION

REFERENCE NO.: **MR20-12-142**

We are inviting all interested suppliers to submit their best quotation for the **PROCUREMENT FOR SUPPLY OF LABOR AND MATERIALS FOR THE CONNECTION OF AUTOMATIC TRANSFER SWITCH (ATS) TO GENERATOR SET AT THE NDC BUILDING.**

### I. **MOBILIZATION**

Mobilization and preparation of materials, equipment, tools including consumables and manpower to the job site.

### II. **SCOPE OF WORK:**

1. Wiring lay-out, tapping and harnessing from Transfer Switch to genset and vice versa.
2. Replace of safety device from glass fuses to breakers to better accommodate the automatic function and long term usage
3. Replace of defective Pilot lamps
4. Check of relays and sockets, replaced if needed
5. Set-up of Auto-start function.
6. Programming of Genset controller to establish communication with newly energized Auto-Start function of Transfer switch
7. Testing ang commissioning (Meralco testing)
8. Clearing and housekeeping of affected area
9. Mobilization / Demobilization

### III. **DEMOBILIZATION**

Hauling and disposal of debris to include housekeeping.

### IV. **OTHER TERMS**

- A. The contractor shall be responsible to restore any damage/s to NDC or any other properties incurred during work.
- B. The contractor shall maintain the cleanliness of the job site surroundings after undertaking the works.
- C. The contractor shall provide all necessary accessories, usage of tools and equipment to complete the work.

**Approved Budget** : ₱ 150,000.00 (VAT Inclusive)

**Submission of Quotation and Eligibility Requirements** : December 23, 2020

**Mode of Procurement** : Small Value Procurement (53.9)

**Eligibility Requirements** :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. 2019 Income Tax Return or Latest Business Tax Return (certified true copy)
4. Omnibus Sworn Statement (Notarized)

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

**BIDS AND AWARDS COMMITTEE**  
National Development Company  
7/F NDC Building, 116 Tordesillas St.  
Salcedo Village, Makati City  
Fax: 840-4862  
Attention: BAC Secretariat

Reference Number: **MR20-12-142**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Fifteen (15) calendar days
3. Warranty- Six (6) months warranty materials and poor workmanship.

(Sgd.)

**AGM SATURNINO H. MEJIA**

Chairperson, Bids and Awards Committee