

REQUEST FOR QUOTATION

REFERENCE NO.: MR21-02-015 & MR21-02-016

We are inviting all interested suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES.**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
data file folder, customized	100	pcs.	₱ 185.00	₱ 18,500.00
sign pen, gel ink, black 0.5 tip (pentel energel)	1	box	₱ 1,080.00	₱ 1,080.00
sign pen, gel ink, red 0.5 tip (pentel energel)	1	box	₱ 1,080.00	₱ 1,080.00
HP laserjet 204A, black	10	cart	₱ 2,600.00	₱ 26,000.00
HP laserjet 204A, cyan	1	cart	₱ 2,800.00	₱ 2,800.00
HP laserjet 204A, magenta	1	cart	₱ 2,800.00	₱ 2,800.00
HP laserjet 204A, yellow	1	cart	₱ 2,800.00	₱ 2,800.00
Grand Total:				₱ 55,060.00

Approved Budget : ₱ 55,060.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : February 19, 2021

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: **MR21-02-015& MR21-02-016**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Fifteen (15) calendar days.

(SIGNED)

AGM SATURNINO H. MEJIA
Chairperson, Bids and Awards Committee