

REQUEST FOR QUOTATION

REFERENCE NO.: MR21-10-115

We are inviting all interested contractors/suppliers to submit their best quotation for the
PROCUREMENT OF NDC'S EMAIL HOSTING.

Requirements:

Requirements	Qty.	Estimated Unit Price	Estimated Total Cost
NDC'S E-mail Hosting - One (1) Year Email Hosting Service - Workspace Business Starter (30 GB Disk Space) for fifty (50) users - Admin Access for E-mail Accounts - 24/7 technical assistance by Gmail Technical Support/Gmail Public Help Desk - An on-call account manager to address any concerns - Retain NDC's existing email accounts with their specific files - Access to web-based document, spread sheet and presentation	1 lot		Php 180,000.00
TOTAL		Php	180,000.00

Approved Budget : ₱180,000.00 (VAT Inclusive)

Mode of Procurement : Small Value Procurement

Deadline of Submission of Quotation : November 8, 2021

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. 2020 Income Tax Return or Latest Business Tax Return (certified true copy)
4. Omnibus Sworn Statement (Notarized)

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: MR21-10-115

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms
2. Delivery Period – within 7 – 15 calendar days after the issuance of Notice to Proceed


AGM SATURNINO H. MEJIA
Chairperson, Bids and Awards Committee