REQUEST FOR QUOTATION

REFERENCE NO.: **MR22-01-007**

We are inviting all interested contractors/suppliers to submit their best quotation for the **PROCUREMENT OF SERVICE PROVIDER FOR THE HOSTING OF NDC WEB HOSTING APPLICATIONS VIA AMAZON WEB SERVICES CLOUD HOSTING.**

SCOPE OF WORK:

1. Manage/Operate existing Amazon Web Services account of the company.
2. Upload Instances in the account of the company.
3. Monthly Back-up of instances (volumes, snapshots, AMIs) or web application sites to avoid loss of Data.
4. Secure account to avoid breach of corporate data.
5. An on call technical support/Account Manager
6. 24 hour guaranteed uptime
7. Budget covers existing instances plus 1 to be uploaded by 2nd or 3rd quarter of 2021. (Computed based on monthly billing reflected in the company AWS account)
8. Arrangement of Payment/Billing should be done by the supplier.
9. On time settlement of bill in the company Amazon Web Services account.
10. For additional websites/instances, it shall be billed by the supplier to NDC.

PERIOD OF ENGAGEMENT: One (1) year

Approved Budget	:	₱ 250,000.00 (Inclusive of VAT)
Submission of Quotation and Eligibility Requirements	:	February 21, 2022
Mode of Procurement	:	Small Value Procurement

Eligibility Requirements :
1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. 2020 Income Tax Return or Latest Business Tax Return (certified true copy)
4. Omnibus Sworn Statement (Notarized)

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder: **BIDS AND AWARDS COMMITTEE**   National Development Company   7/F NDC Building, 116 Tordesillas St.   Salcedo Village, Makati City   Fax: 8840-4862   Attention: BAC Secretariat   Reference Number: MR22-01-007

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms
2. Delivery Period – Thirty (30) days

(SIGNED)
AGM SATURNINO H. MEJIA
Chairperson, Bids and Awards Committee