

REQUEST FOR QUOTATION

REFERENCE NO.: **MR22-02-023**

We are inviting all interested suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES.**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
- battery, dry cell, AA	50	pack	₱ 180.00	₱ 9,000.00
- copy paper, A4, 70 gsm, S-20	150	ream	202.00	30,300.00
- HP ink 680, black, original	10	cart	660.00	6,600.00
- Correction tape 5mm x 8mm	5	box	330.00	1,650.00
- Permanent marker, black	2	box	450.00	900.00
- Permanent marker, blue	2	box	450.00	900.00
- Scotch tape, 24mm x 50mm	50	roll	25.00	1,250.00
- Packaging tape	50	roll	40.00	2,000.00
- White board marker	2	box	630.00	1,260.00
- Highlighter, yellow	2	box	350.00	700.00
- Sign pen, pentel 0.5mm ball needle point, black	3	box	1,100.00	3,300.00
Grand Total:				₱ 57,860.00

Approved Budget : ₱ 57,860.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : March 3, 2022

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE

National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: **MR22-02-023**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days

(SIGNED)

AGM SATURNINO H. MEJIA

Chairperson, Bids and Awards Committee