

REQUEST FOR QUOTATION

REFERENCE NO.: MR22-04-055

We are inviting all interested suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES AND INKS:**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
- Multipurpose glue, 40g	50	pc	₱ 35.00	₱ 1,750.00
- Envelope, documentary, legal 500pcs/box	5	box	1,200.00	6,000.00
- HP Ink 965, cyan, original	15	cart	1,200.00	18,000.00
- HP Ink 965, magenta, original	15	cart	1,200.00	18,000.00
- HP Ink 965, yellow, original	15	cart	1,200.00	18,000.00
- HP Ink 915, black, original	6	cart	950.00	5,700.00
- HP Ink 915, cyan, original	2	cart	850.00	1,700.00
- HP Ink 915, magenta, original	2	cart	850.00	1,700.00
- HP Ink 915, yellow, original	2	cart	850.00	1,700.00
Grand Total:				₱ 72,550.00

Approved Budget : ₱ 72,550.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : April 25, 2022

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: **MR22-04-055**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days

(SIGNED)

AGM RHOEL Z. MABAZZA

Vice-Chairperson, Bids and Awards Committee