

REQUEST FOR QUOTATION

REFERENCE NO.: **MR22-05-077**

We are inviting all interested suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES, INK AND TONER:**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
- Sticky note pad, ruled, 98, 4mm x 149mm	20	pad	210.00	4,200.00
- Pencil, lead, with eraser, 12 pcs per box	5	box	110.00	550.00
- HP CZ107AA (HP678), ink cartridge, black, original	15	cart	630.00	9,450.00
- HP CE412A (HP305A), yellow, original	10	cart	6,011.20	60,012.00
Grand Total:				₱ 74,312.00

Approved Budget : ₱ 74,312.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : June 8, 2022

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Number (certified true copy)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: **MR22-05-077**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days

(SIGNED)

AGM SATURNINO H. MEJIA

Chairperson, Bids and Awards Committee