

August 18, 2022

**PROCUREMENT OF ONE (1) YEAR SECURITY SERVICES  
FOR THE GY REAL ESTATE, INC. (GYREI)**

**Project Reference No. MR22-07-099**

**SUPPLEMENTAL/BID BULLETIN NO. 2**

Please be advised of the following Clarifications in the Bidding Documents raised during the Pre-Bid Conference held on August 12, 2022:

**For Clarification**

**1. 20% Agency Fee**

GYREI strictly maintains its position to use the minimum 20% Agency Fee as indicated in the Bidding Documents. Failure of the bidder to comply with the minimum requirement will result in disqualification.

**2. Applying Wage Order No. NCR-23**

GYREI used the new basic wage rate in computing its approved budget for the contract (Php 3,300,000.00).

**3. Statement of All On-going Projects**

GYREI requires the prospective bidders to submit their list of all ongoing private and government projects using the prescribed form attached to the bidding documents (page 64 of the Bidding Docs). Submission of supporting documents is not necessary.

**4. Documents of the Security Personnel**

The prospective bidders must include the biodata and summary of qualification of the security personnel when they submit their Bid Documents before the Opening of Bids and Eligibility Check at August 25, 2022.

## **REMINDERS:**

1. The bidder shall attach a **certified true copy** of the **Certificate of Completion** issued by the client or **Official Receipt(s)** for SLCC.
2. Copies of Documents to be submitted:
  - A. One (1) set original copy (Technical and Financial Documents)
  - B. Two (2) sets of duplicate copies (Technical and Financial Documents)
  - C. One (1) scanned copy in pdf format (password protected) of Item A.

**Note:**

- Bidders must also provide a soft copy of the Detailed Financial Bid in Microsoft Excel format showing the formula used in the computation of the costs.
  - The USB containing the soft copy of the detailed financial bid should be enclosed in the financial envelope.
  - Bidders must prepare two (2) USB; one (1) for the technical documents and one (1) for the financial documents and enclose them in their respective envelopes.
3. The Deadline for Submission of Eligibility Requirements and Bids shall be on August 25, 2022, at 1:00 p.m. (7<sup>th</sup> Floor NDC Clock), on the 7<sup>th</sup> Floor, NDC Building.
  4. The Opening of Eligibility Requirements and Bids shall push through on August 25, 2022, at 2:00 p.m. at the ABB Hall of the NDC Building and via Zoom for the prospective bidders.
  5. Zoom details are as follows:  
Meeting ID: 826 2418 7341  
Passcode: 721378

Supplemental/Bid Bulletin No. 2 is issued to modify or amend items in the Bidding Documents. This shall form an integral part of the Bidding Documents.

For guidance and information of all concerned.

  
**AGM SATURNINO H. MEJIA**  
Chairperson  
Bids and Awards Committee