

REQUEST FOR QUOTATION

REFERENCE NO.: MR22-08-116

We are inviting all interested contractors/suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY OF LABOR AND MATERIALS FOR THE ADDITIONAL DRYWALL PARTITION AT THE 6TH FLOOR COA OFFICE OF THE NDC BUILDING:**

I. SCOPE OF WORK AND COST BREAKDOWN:

Item no.	Description	Qty	Unit	Unit price	Total
1	Mobilization and Demobilization	1	lot	₱ 3,500.00	₱ 3,500.00
2	Dismantling of existing cubicles	1	lot	3,500.00	3,500.00
3	Dismantling and Installation of Drywall Partition (22.75 sq.m.) - Dismantling of existing drywall partition - Removing of existing electrical outlets (3 sets) - Installation of new drywall partition - Installation and re-wiring of electrical outlets (6 sets) - Painting of drywall partition	1	lot	78,000.00	78,000.00
4	Application of Building and Occupancy Permit with all necessary drawings	1	lot	40,000.00	40,000.00
TOTAL COST					₱ 125,000.00
(Inclusive of all applicable government taxes)					

II. OTHER TERMS:

1. The contractor shall install board-ups and signages as required.
2. The contractor shall be responsible to restore any damage/s to NDC or any other properties incurred during work.
3. The contractor shall maintain the cleanliness of the job site surroundings after undertaking the works.
4. The contractor shall provide all necessary accessories, usage of tools and equipment to complete the work.

Approved Budget : ₱ 125,000.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : August 26, 2022

Mode of Procurement : Small Value Procurement

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. 2021 Income Tax Return or Latest Business Tax Return (certified true copy)
4. Omnibus Sworn Statement (Notarized and in accordance with GPPB Circular 04-2020 dated September 16, 2020)

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 8840-4862
Attention: BAC Secretariat

Reference Number: MR22-08-116

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days from receipt of the Notice to Proceed.
3. Warranty: One (1) year warranty against defects and poor workmanship

(SIGNED)

AGM SATURNINO H. MEJIA

Chairperson, Bids and Awards Committee