

REQUEST FOR QUOTATION

REFERENCE NO.: MR22-08-121

We are inviting all interested suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY OF LABOR AND MATERIALS FOR THE REPAIR AND PREVENTIVE MAINTENANCE OF FLOOR MOUNTED AIRCON UNITS AT THE PENTHOUSE OF THE NDC BUILDING:**

I. MOBILIZATION / DEMOBILIZATION:

1. Mobilization and preparation of materials, equipment, and tools including consumables and manpower to the job site.
2. Demobilization and housekeeping.

II. SCOPE OF WORK AND COST BREAKDOWN:

Description	Qty	Unit	Unit price	Total
1. Repair of One (1) Unit 5hp Floor Mounted Aircon at the PPPI	1	lot	11,000.00	11,000.00
1.1 Supply and installation of One (1) Set Thermostat Control				
1.2 General cleaning of indoor and outdoor				
1.3 Testing and commissioning				
2. Preventive Maintenance of Three (3) Units 2.5hp Floor mounted Aircon at the ABB Hall Penthouse				
2.1 Dismantling of the units and reprocess of the whole system	1	lot	44,000.00	44,000.00
2.2 Pull-out of indoor unit and leak repair on site				
2.3 General cleaning of the whole system and pressurize of the limit				
2.4 Repair of One (1) Unit fan motor for rewinding, replace bearing and capacitor				
2.5 Declogging of drainage pipe				
2.5 Reinstallation, leak testing, and vacuuming of the whole system				
2.7 Recharging of the Freon-22				
2.8 Testing and observation of unit				
Subtotal				55,000.00
12 % VAT				6,600.00
		TOTAL COST:		61,600.00

III. OTHER TERMS:

1. The contractor shall install board-ups and signages as required.
2. The contractor shall be responsible to restore any damage/s to NDC or any other properties incurred during work.
3. The contractor shall maintain the cleanliness of the job site surroundings after undertaking the works.
4. The contractor shall provide all necessary accessories, usage of tools and equipment to complete the work.

Approved Budget : ₱ 61,600.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : September 6, 2022

Mode of Procurement : Small Value Procurement (53.9)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. 2021 Income Tax Return or Latest Business Tax Return (certified true copy)
4. Omnibus Sworn Statement (Notarized and in accordance with GPPB Circular 04-2020 dated September 16, 2020)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below

Name of Bidder: BIDS AND AWARDS COMMITTEE National Development Company 7/F NDC Building, 116 Tordesillas St. Salcedo Village, Makati City Fax: 8840-4862 Attention: BAC Secretariat Reference Number: MR22-08-121

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Twenty (15) calendar days
3. Warranty Period – Three (3) months warranty against defects and poor workmanship

(SIGNED)

AGM SATURNINO H. MEJIA

Chairperson, Bids and Awards Committee