

REQUEST FOR QUOTATION

REFERENCE NO.: MR22-12-154

We are inviting all interested suppliers to submit their best quotation for **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND INKS:**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
PVC cover, A4, 200 mic, 100 pcs ./pack	5	packs	₱ 550.00	₱ 2,750.00
Folder, fancy with slide, A4	50	pcs.	15.00	750.00
Folder, fancy with slide, Legal	50	pcs	16.00	800.00
Blue cover, Morocco short, 250 pcs./ream	2	reams	1,200.00	2,400.00
Copy paper, short, subs. 24	26	reams	200.00	5,200.00
HP laserjet ink, black, 204 (CF510A)	15	cart	3,300.00	49,500.00
HP laserjet ink, cyan, 204 (CF511A)	5	cart	3,300.00	16,500.00
HP laserjet ink, yellow, 204 (CF512A)	5	cart	3,300.00	16,500.00
HP laserjet ink, magenta, 204 (CF513A)	5	cart	3,300.00	16,500.00
Grand Total:				₱ 110,900.00

Approved Budget : ₱ 110,900.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : December 15, 2022

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Number (certified true copy)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 840-4862
Attention: BAC Secretariat

Reference Number: **MR22-12-154**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days

(SIGNED)

AGM SATURNINO H. MEJIA

Chairperson, Bids and Awards Committee