

## REQUEST FOR QUOTATION

REFERENCE NO.: MR22-12-165

We are inviting all interested suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY OF LABOR AND MATERIALS FOR THE INSTALLATION OF GLASS PANEL ON THE 5TH FLOOR OF THE NDC BUILDING:**

SCOPE OF WORK	QTY	UNIT	UNIT COST	AMOUNT
Mobilization/ Demobilization	1	lot	₱ 20,000.92	₱ 20,000.92
Removal of temporary cover	1	lot	5,000.00	5,000.00
<b>TOTAL FOR GENERAL REQUIREMENTS</b>				<b>₱ 25,000.92</b>
<b>EXTERIOR GLASS PANEL</b>				
Window 3 (rear side) - installation of glass, resealing & awning hardware	1	set	150,444.00	150,444.00
Window 4 (rear left side) - installation of glass, resealing & awning hardware	1	set	16,153.20	16,153.20
Window 5 (rear right side) - installation of glass, resealing & awning hardware	1	set	21,215.88	21,215.88
<b>TOTAL FOR EXTERIOR GLASS PANEL</b>				<b>₱ 187,813.08</b>
<b>GRAND TOTAL</b>				<b>₱ 212,814.00</b>

### OTHER TERMS:

- a. Installation works shall be undertaken on weekdays from 8:00 am – 6:00 pm. However, noisy works are allowed only during weekends, from 8:00 am – 6:00 pm.
- b. The contractor shall provide all the safety measures, install board-ups and signages, required while installation works are ongoing.
- c. The contractor shall be responsible to restore any damage/s to NDC or any other properties incurred during work.
- d. The contractor shall maintain the cleanliness of the job site surroundings after undertaking the works.
- e. The contractor shall conduct a site inspection and monitoring in coordination with the NDC Admin. Group.
- f. The contractor shall provide all necessary accessories, usage of tools and equipment to complete the works.

**Approved Budget** : ₱ 212,814.00 (VAT Inclusive)

**Submission of Quotation and Eligibility Requirements** : January 11, 2023

**Mode of Procurement** : Small Value Procurement (53.9)

**Eligibility Requirements** :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. 2021 Income Tax Return or Latest Business Tax Return (certified true copy)
4. Omnibus Sworn Statement (Notarized and in accordance with GPPB Circular 04-2020 dated September 16, 2020)

**Note:** In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE  
National Development Company  
7/F NDC Building, 116 Tordesillas St.  
Salcedo Village, Makati City  
Fax: 840-4862  
Attention: BAC Secretariat

Reference Number: **MR22-12-165**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment - Government terms
2. Delivery Period – Ten (20) calendar days
3. Warranty- Six (6) months of warranty against defects and poor workmanship.

**(SIGNED)**

**AGM SATURNINO H. MEJIA**

Chairperson, Bids and Awards Committee