

## REQUEST FOR QUOTATION

REFERENCE NO.: MR23-01-015

We are inviting all interested contractors/suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY OF LABOR AND MATERIALS FOR THE PREVENTIVE MAINTENANCE OF VARIOUS NDC SERVICE VEHICLES.**

### SCOPE OF WORK:

Description	Qty.	Unit Price	Total
<b>SUPPLY OF LABOR AND MATERIALS FOR THE PREVENTIVE MAINTENANCE OF VARIOUS NDC SERVICE VEHICLES</b>	1 lot		
<b><u>I. Toyota Vios SAA 7829</u></b>	<b>1 lot</b>	<b>8,840.00</b>	<b>8,840.00</b>
A. Parts/Consumable to be supplied:			
1. Engine Oil - Fully Synthetic	4 liters		
2. Oil Filter	1 pc		
3. Air cleaner	1 pc		
4. Brake fluid 270ml	1 pc		
5. Coolant	4 liters		
6. Steering fluid	1 pc		
7. Cabin filter	1 pc		
B. Labor:			
1. Change oil for engine	1 lot		
2. Change/Drain coolant, brake & steering fluid	1 lot		
3. Cleaning of four (4) brakes	1 lot		
<b><u>II. Toyota Altis SHU 936</u></b>	<b>1 lot</b>	<b>3,080.00</b>	<b>3,080.00</b>
A. Parts/Consumable to be supplied:			
1. Brake fluid 270ml	1 pc		
2. Coolant	4 liters		
3. Steering fluid	1 pc		
B. Labor:			
1. Change/Drain coolant, brake & steering fluid	1 lot		
2. Cleaning of four (4) brakes	1 lot		
<b><u>III. Mitsubishi Strada NQN 963</u></b>	<b>1 lot</b>	<b>12,190.00</b>	<b>12,190.00</b>
A. Parts/Consumable to be supplied:			
1. Engine Oil - Fully Synthetic	7 liters		
2. Oil Filter	1 pc		
3. Air cleaner	1 pc		
4. Flushing Oil	1 pc		
5. Brake fluid 270ml	1 pc		
6. Coolant	4 liters		
7. Steering fluid	1 pc		
8. Cabin filter	1 pc		
B. Labor:			
1. Change oil for engine	1 lot		
2. Change/Drain coolant, brake & steering fluid	1 lot		
3. Cleaning of four (4) brakes	1 lot		
<b><u>IV. Toyota Innova SAA 7935</u></b>	<b>1 lot</b>	<b>12,870.00</b>	<b>12,870.00</b>

A. Parts/Consumable to be supplied:			
1. Engine Oil - Fully Synthetic	7 liters		
2. Oil Filter	1 pc		
3. Air cleaner	1 pc		
4. Fuel filter	1 pc		
5. Flushing Oil	1 pc		
5. Brake fluid 270ml	1 pc		
6. Coolant	4 liters		
7. Steering fluid	1 pc		
8. Cabin filter	1 pc		
B. Labor:			
1. Change oil for engine	1 lot		
2. Change/Drain coolant, brake & steering fluid	1 lot		
3. Change fuel filter	1 lot		
4. Cleaning of four (4) brakes	1 lot		
<b>V. Hyundai Starex SKC 255</b>	<b>1 lot</b>	<b>10,990.00</b>	<b>10,990.00</b>
A. Parts/Consumable to be supplied:			
1. Engine Oil - Fully Synthetic	7 liters		
2. Oil Filter	1 pc		
3. Air cleaner	1 pc		
4. Flushing Oil	1 pc		
5. Brake fluid 270ml	1 pc		
6. Coolant	4 liters		
7. Steering fluid	1 pc		
B. Labor:			
1. Change oil for engine	1 lot		
2. Change/Drain coolant, brake & steering fluid	1 lot		
3. Cleaning of four (4) brakes	1 lot		
<b>VI. Isuzu Sportivo SHY 224</b>	<b>1 lot</b>	<b>9,320.00</b>	<b>9,320.00</b>
A. Parts/Consumable to be supplied:			
1. Engine Oil - Fully Synthetic	5 liters		
2. Oil Filter	1 pc		
3. Air cleaner	1 pc		
4. Fuel Filter	1 pc		
5. Flushing Oil	1 pc		
6. Steering fluid	1 pc		
B. Labor:			
1. Change oil for engine & steering fluid	1 lot		
2. Cleaning of four (4) brakes	1 lot		
3. Wheel and camber alignment	1 lot		
<b>VII. Toyota Innova ZDR 743</b>	<b>1 lot</b>	<b>11,920.00</b>	<b>11,920.00</b>
A. Parts/Consumable to be supplied:			
1. Engine Oil - Fully Synthetic	7 liters		
2. Oil Filter	1 pc		
3. Air cleaner	1 pc		
4. Fuel filter	1 pc		
5. Flushing Oil	1 pc		
5. Brake fluid 270ml	1 pc		
6. Coolant	4 liters		
7. Steering fluid	1 pc		
B. Labor:			
1. Change oil for engine	1 lot		
2. Change/Drain coolant, brake & steering	1 lot		

fluid			
3. Change fuel filter	1 lot		
4. Cleaning of four (4) brakes	1 lot		
<b>Total</b>			<b>69,210.00</b>

**Approved Budget** : ₱ 69,210.00(Inclusive of VAT)

**Submission of Quotation and Eligibility Requirements** : February 9, 2023

**Mode of Procurement** : Small Value Procurement

**Eligibility Requirements** :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. 2021 Income Tax Return or Latest Business Tax Return (certified true copy)
4. Omnibus Sworn Statement (Notarized)

**Note:** In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

**BIDS AND AWARDS COMMITTEE**  
National Development Company  
7/F NDC Building, 116 Tordesillas St.  
Salcedo Village, Makati City  
Fax: 8840-4862  
Attention: BAC Secretariat

Reference Number: **MR23-01-015**

All prices should be VAT-inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms
2. Delivery Period – One (1) day per vehicle

**(SIGNED)**

**AGM SATURNINO H. MEJIA**

Chairperson, Bids and Awards Committee