

REQUEST FOR QUOTATION

REFERENCE NO.: **MR23-06-078**

We are inviting all interested contractors/suppliers to submit their best quotation for the **HIRING OF A TECHNICAL CONSULTANT/ FIRM FOR THE SUPERVISION ON THE IMPLEMENTATION OF THE PROJECT: DESIGN AND BUILD OF AUTOMATIC FIRE SPRINKLER SYSTEM (AFSS) AND FIRE DETECTION AND ALARM SYSTEM (FDAS) AT THE I & I BUILDING:**

I. SCOPE OF SERVICES

1. Review and familiarization of the specifications of the Project as set in the Bidding Documents.
2. Generally, monitor the implementation of the Project from commencement to completion. Coordinate with the Contractor's Project Manager (PM), Project-in-Charge (PIC), and Engineers relative to the implementation of the Project.
3. To oversee that the Project is on-schedule or within the specified time in the construction schedule. In case of a delay in schedule, the Consultant/Firm shall provide recommendation/s for a catch-up schedule.

To monitor the timely progress of the Contractor's accomplishments.

4. The Consultant/Firm shall be responsible that the Contractor conforms with the specifications set in the Bidding Documents which includes the following:
 - a. Review and provide comments on the following:
 - i. Design Drawings
 - ii. Hydraulic Calculations
 - iii. Selection of equipment
 - iv. Material and equipment specification
 - v. Sequence of operation
 - vi. Construction and Testing Methodology
 - b. Review and recommendation for approval of material submittals (for installation).
 - c. Attend(witness) to inspection, and testing and commissioning, as required for various components of the Project, and provide recommendations for approval.
5. Provides review and recommendation for various change orders or additional works, if any.
6. Prepare and submit accomplishment report/s to NDC. Evaluate and endorse Contractor's progress billing.
7. Review of As-Built Plans submitted by the Contractor.
8. Assist NDC and Contractor with the application of the Fire Safety Inspection Certificate (FSIC).

II. MINIMUM QUALIFICATIONS OF THE CONSULTANT/FIRM

1. Must have sufficient experience or background relative to Fire Protection, and FDAS.
2. Must have at least five (5) years of experience in design, construction, and project management preferably in medium to high-rise buildings.

III. PERIOD OF ENGAGEMENT

Six (6) months upon issuance of the Notice to Proceed (NTP) and coinciding with the schedule of the mentioned Project.

IV. PAYMENT

The Consultant shall be paid a total amount of Three Hundred Sixty Thousand Pesos (**₱360,000.00**) inclusive of applicable taxes upon submission of the accomplishment report, the breakdown of which is as follows

ACTIVITY	AMOUNT	PERIOD OF ENGAGEMENT / DURATION	TOTAL
Supervision / Management Works	₱60,000.00	6 mos.	₱360,000.00

V. OTHERS

NDC is engaging the services of the consultant based on trust and confidence in the latter. As such, all data and information obtained by the consultant in the course of the rendition of services and/or as an incident to this contract shall be held in strict confidence and may not be disclosed at any time except with the prior written consent and approval of NDC.

Approved Budget : ₱ 360,000.00 (Inclusive of VAT)

Submission of Quotation and Eligibility Requirements : June 19, 2023

Mode of Procurement : Small Value Procurement

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. Omnibus Sworn Statement (Notarized and in accordance with GPPB Circular 04-2020 dated September 16, 2020)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE

National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 8840-4862
Attention: BAC Secretariat

Reference Number: **MR23-06-078**

All prices should be VAT-inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms / As stated
2. Delivery Period – Six (6) months upon issuance of the Notice to Proceed (NTP) and coinciding with the schedule of the mentioned Project.

(SIGNED)

AGM SATURNINO H. MEJIA

Chairperson, Bids and Awards Committee