

REQUEST FOR QUOTATION

REFERENCE NO.: MR24-03-034

We are inviting all interested suppliers to submit their best quotation for **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF VARIOUS OFFICE EQUIPMENT AND ACCESSORIES:**

Item No.	Requirement	Qty	Estimated Unit Cost	Estimated Total Cost
1	Paper Shredder – for office use	3 units	₱ 22,000.00	₱ 66,000.00
	Specification: <ul style="list-style-type: none">- heavy duty- Shred type: Micro Cut- 10 sheets per feed- Waste bin capacity: 35L- Duty cycle: 1hr continuous- Multimedia shredder: Paper, CD, and Credit Card- Shred speed: 3.0./min- Shred size: 2 x 6 mm- Dimension: 417 x 315 x 643 mm- Weight: 19.08kg			
2	Vacuum Cleaner – for maintenance of NDC service vehicles	2 units	₱ 14,850.00	₱ 29,700.00
	Specification: <ul style="list-style-type: none">- wet and dry vacuum- 1050 Watts- 4.5 m Power Cord- 6.5 kg- 45 liters/12 gallons capacity- 2-64 MM extension wands, utility nozzle, wet nozzle, dusting brush, car/blower nozzle, muffler/diffuser- standard filter- 64 mm x 2.1 m Dua-flex Locking hose- carry handle with cord wrap, caster foot and lid accessory storage- 230 IEC compliant			
			Grand Total:	₱ 95,700.00

Approved Budget : ₱ 95,700.00 (VAT Inclusive)

Submission of Quotation and Eligibility Requirements : March 22, 2024

Mode of Procurement : Shopping 52.1 (b.)

Eligibility Requirements :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Number (certified true copy)

Note: In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

BIDS AND AWARDS COMMITTEE
National Development Company
7/F NDC Building, 116 Tordesillas St.
Salcedo Village, Makati City
Fax: 8840-4862
Attention: BAC Secretariat

Reference Number: **MR24-03-034**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Fifteen (15) calendar days
3. Warranty – One (1) year against factory defects and service

(SIGNED)

AGM LEOPOLDO JOHN F. ACOT

Chairperson, Bids and Awards Committee