

## REQUEST FOR QUOTATION

REFERENCE NO.: **MR25-02-017**

We are inviting all interested suppliers to submit their best quotation for **PROCUREMENT FOR THE SUPPLY AND DELIVERY OF VARIOUS INKS AND TONER:**

Item	Qty	Unit	Estimated Unit Cost	Estimated Total Cost
Copy paper, letter size, 80 gsm	22		₱ 180.00	₱ 3,960.00
HP 204 A toner cartridge, black, original	26		3,500.00	91,000.00
HP 204 A toner cartridge, cyan, original	2		3,500.00	7,000.00
HP 204 A toner cartridge, magenta, original	2		3,500.00	7,000.00
HP 204 A toner cartridge, yellow, original	2		3,500.00	7,000.00
<b>Grand Total:</b>				<b>₱ 115,960.00</b>

**Approved Budget** : ₱115,960.00 (VAT Inclusive)

**Submission of Quotation and Eligibility Requirements** : February 17, 2025

**Mode of Procurement** : Shopping 52.1 (b.)

**Eligibility Requirements** :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Number (certified true copy)

**Additional Requirement:**

1. Valid HP/Epson Certificate of Dealership

**Note:** In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

**BIDS AND AWARDS COMMITTEE**  
National Development Company  
7/F NDC Building, 116 Tordesillas St.  
Salcedo Village, Makati City  
Fax: 8840-4862  
Attention: BAC Secretariat

Reference Number: **MR25-02-017**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government terms
2. Delivery Period – Thirty (30) calendar days

**(signed)**

**AGM ALEWIJN AIDAN K. ONG**

Chairperson, Bids and Awards Committee