

## REQUEST FOR QUOTATION

REFERENCE NO.: **MR25-05-060**

We are inviting all interested suppliers to submit their best quotation for the **PROCUREMENT FOR THE SUPPLY OF LABOR AND MATERIALS FOR THE ONE-TIME PREVENTIVE MAINTENANCE OF THE AUDIO VISUAL SYSTEM OF THE ABB HALL, NDC BLDG.:**

### I. MOBILIZATION/DEMOBILIZATION

- Mobilization and preparation of materials, equipment, tools including consumables and manpower to the job site.
- Hauling and disposal of debris to include housekeeping.

### II. SCOPE OF WORK:

| ITEM NO.            | DESCRIPTION   | QUANTITY       | UNIT PRICE         | TOTAL PRICE        |
|---------------------|---|----------------|--------------------|--------------------|
| <b>1.</b>           | <b>Preventive Maintenance Service</b>   | <b>1 lot</b>   | <b>₱110,000.00</b> | <b>₱110,000.00</b> |
|                     | Kevler Delegate's Mic   | 13 units       |                    |                    |
|                     | Kevler Chairman's Mic   | 1 unit         |                    |                    |
|                     | Shure Gooseneck Mic   | 1 unit         |                    |                    |
|                     | Mipro Lapel Mic   | 1 unit         |                    |                    |
|                     | Shure Dual Wireless Mic   | 2 sets         |                    |                    |
|                     | Kevler Center Amplifier   | 1 unit         |                    |                    |
|                     | Phonic Power Amplifier  | 1 unit         |                    |                    |
|                     | DBX Graphic Equalizer   | 1 unit         |                    |                    |
|                     | Equipment Rack  | 1 unit         |                    |                    |
|                     | JBL Control 10 Wall Speaker   | 2 units        |                    |                    |
|                     | Epson EB-Z9870U 3LCD Projector  | 1 set          |                    |                    |
|                     | Projector Screen  | 1 unit         |                    |                    |
|                     | Other existing AV controls  | 1 lot          |                    |                    |
| <b>2.</b>           | <b>Supply and Installation</b>  |                |                    |                    |
|                     | Ceiling Speaker<br><br>Rated Input: 15W<br>Size: 20 cm (8") coaxial cone-type | <b>8 units</b> | <b>₱5,000.00</b>   | <b>₱40,000.00</b>  |
|                     | 2 pieces Rechargeable Battery   | 2 sets         | -                  | -                  |
| <b>TOTAL AMOUNT</b> |   |                |                    | <b>₱150,000.00</b> |

## **1. PREVENTIVE MAINTENANCE SERVICE**

### **a. GENERAL SYSTEM MAINTENANCE**

- Visual inspection of all equipment for damage;
- Cleaning of all equipment surface;
- Inspection and securing of all cable connections;
- Cable management, labeling and organization; and
- Documentation of all maintenance activity.

### **b. VIDEO DISPLAY SYSTEM**

- Cleaning of projector lenses and mirror;
- Checking and adjustment of projector focus and keystone correction;
- Testing of display input and outputs; and
- Visual inspection and cleaning of projector screen.

### **c. AUDIO SYSTEM**

- Testing of speaker functionality and audio quality;
- Testing of microphone functionality and signal quality; and
- Verification of proper audio levels and equalization.

### **d. CONTROL AND DISTRIBUTION SYSTEM**

- Testing of system's functionality and responsiveness; and
- Verification of system's programming, operation, signal routing and switching.

## **III. WARRANTY**

One (1) year against factory defects and poor workmanship on supplied and installed items.

## **VI. DURATION OF WORK**

Fifteen (15) calendar days from receipt of the Job Order.

**Approved Budget** : ₱150,00.00 (VAT Inclusive)

**Submission of Quotation and Eligibility Requirements** : May 28, 2025

**Mode of Procurement** : Small Value Procurement

**Eligibility Requirements** :

1. Valid and current Mayor's Permit (certified true copy)
2. PhilGEPS Registration Certificate (certified true copy) or PhilGEPS Registration Number
3. Omnibus Sworn Statement (Notarized and accordance with GPPB Circular 04-2020 dated September 16, 2020)

**Note:** In lieu of the Mayor's Permit and PhilGEPS Registration Number, you may submit a valid Certificate of PhilGEPS Registration (Platinum Membership).

Please submit your quotation and eligibility requirements in a sealed envelope at the address stated below.

Name of Bidder:

**BIDS AND AWARDS COMMITTEE**  
National Development Company  
7/F NDC Building, 116 Tordesillas St.  
Salcedo Village, Makati City  
Fax: 840-4862  
Attention: BAC Secretariat

Reference Number: **MR25-05-060**

All prices should be VAT inclusive. Further, please indicate in the quotation the following:

1. Terms of Payment – Government Terms
2. Delivery Period – Fifteen (15) calendar days

**(signed)**

**AGM LEOPOLDO JOHN F. ACOT**

Chairperson, Bids and Awards Committee