

NATIONAL DEVELOPMENT COMPANY Annual Procurement Plan for FY 2016

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)		
				Pre-Proc Conference	Ads/Post of IAEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion		Acceptance/ Turnover	Total	MOOE		CO	
GOODS				PUBLIC BIDDING											COB	25,996,400.00					
	IT Maintenance Service Provider	Corplan	Public Bidding - 2nd															540,000.00			Hiring of IT maintenance service provider.
	Four (4) 20 Tonner Airconditioning Units for I & I Building	AMG	Public Bidding															3,600,000.00			Supply, delivery and installation of the specified units
	Supply and Installation of Replacement Parts for Fire Detection and Alarm System (FDAS) and Automatic Sprinkler System of the NDC Building	FAD	Public Bidding - 2nd															550,000.00			Maintenance of NDC Building
	General Services	FAD	Public Bidding															3,850,000.00			Messenger and Janitorial Services
	Security Services	FAD	Public Bidding															14,500,000.00			Security Services for NDC Building and Properties
	Outsourcing of Drivers	FAD	Public Bidding															2,200,000.00			Agency Services on the Provision of Drivers
	Record Storage	FAD	Public Bidding															356,400.00			
	Attendance System (Biometrics/Computerized System)	FAD	Public Bidding															400,000.00			Procurement of the specified item
WORKS/INFRASTRUCTURE PROJECTS															COB	172,000,000.00					
	Fire Escape Cover Upgrade of I & I Building	AMG	Public Bidding															1,400,000.00			Contract Services
	Replacement of Floor Tiles and Repainting of Walls, Ceilings and Railings of Stairways from 12th Floor up to Roofdeck; Repainting including Repair of Dilapidated Wall and Flooring of ABB Hall; and Rehabilitation of 7th Floor Pantry Sink and Counter	FAD	Public Bidding															600,000.00			Supply of labor and materials for the specified project
	Construction of NDCIE Project	SPG	Public Bidding															170,000,000.00			Supply of labor and materials for the specified project
CONSULTING SERVICES															COB	4,660,414.00					
	Structural Certification	FAD	Public Bidding															300,000.00			Hiring of technical consultants
	Customer Satisfaction Study	SPG	Public Bidding															450,000.00			Hiring of technical consultants
	Detailed Engineering Design for the Davao Food Exchange Complex Project in Toril Davao City	SPG	Public Bidding - 2nd															3,910,414.00			Hiring of services to conduct IT maintenance services
	Sub-Total																	202,656,814.00			
GOODS				ALTERNATIVE MODES											COB	16,617,089.48					
	Common-use Supplies for the Procurement Service (PS):																	1,015,201.40			
	Office Supplies	FAD	Agency to Agency															1,009,201.40			Includes electrical, computer, office supplies/consumables
	Office Equipment:																				
	Paper Shredder for AMG (1)	FAD	Agency to Agency															6,000.00			
	Common-use Supplies (non-PS):																	1,290,800.00			
	Office Equipment:																	165,000.00			
	Electric Typewriter (1)	OGM	Shopping (52.1.b)															10,000.00			Purchase of the specified item
	MP3 Recorder (1)	SPG	Shopping (52.1.b)															7,000.00			
	Filing Cabinet, lateral, 4-drawer (1)	FAD	Shopping (52.1.b)															25,000.00			
	Steel Filing Cabinet, 4-drawer, Gauge No. 24 (1)	FAD	Shopping (52.1.b)															10,000.00			
	4-Drawer Filing Cabinet (4)	FAD	Shopping (52.1.b)															60,000.00			
	Refrigerator (1)	FAD	Shopping (52.1.b)															10,000.00			
	Steel Cabinet 4 Drawers (3)	SPG	Shopping (52.1.b)															25,500.00			
	Bookshelf/Cabinet with glass doors (1)	SPG	Shopping (52.1.b)															10,000.00			
	Financial Calculator (3)	SPG	Shopping (52.1.b)															7,500.00			
	IT Equipment, Accessories and Peripherals:																	1,125,800.00			
	Ipad Mini 4 (5)	OGM	Shopping															160,000.00			Purchase of the specified item
	Laptop (1)	Legal	Shopping															90,000.00			Purchase of the specified item
	Laptop (1)	SPG	Shopping															80,000.00			Purchase of the specified item
	Computer Monitor (2)	FAD	Shopping															12,000.00			Purchase of the specified item
	Desktop Computer (2)	FAD	Shopping															100,000.00			Purchase of the specified item
	Desktop/Server (1)	FAD	Shopping															80,000.00			Purchase of the specified item
	Server (1)	Corplan	Shopping															100,000.00			Purchase of the specified item
	Projector (1)	Corplan	Shopping															80,000.00			Purchase of the specified item
	Scanner (5)	Corplan	Shopping															225,000.00			Purchase of the specified item
	Printer (1)	FMG	Shopping															6,000.00			Purchase of the specified item
	Printer with refillable ink (1)	FAD	Shopping															10,000.00			Purchase of the specified item
	Printer, laserjet and heavy duty (1)	FAD	Shopping															50,000.00			Purchase of the specified item
	Printer, laserjet (1)	FAD	Shopping															13,000.00			Purchase of the specified item
	Printer, colored, deskjet, 3-in-1 (1)	FAD	Shopping															5,000.00			Purchase of the specified item
	Printer, laserjet and heavy duty (1)	FAD	Shopping															30,000.00			Purchase of the specified item
	APC Voltage Regulator (1)	OGM	Shopping															2,000.00			
	UPS (1)	FMG	Shopping															2,000.00			Purchase of the specified item
	UPS 500-600 VA (6)	SPG	Shopping															30,000.00			Purchase of the specified item
	External Hard Drive 2TB (3)	SPG	Shopping															21,000.00			Purchase of the specified item
	External Hard Drive (2)	FAD	Shopping															10,000.00			Purchase of the specified item
	USB (3)	Legal	Shopping															2,100.00			
	USB (1)	FMG	Shopping															5,000.00			Purchase of the specified item
	USB Disks 64GB (6)	SPG	Shopping															10,200.00			Purchase of the specified item
	USB Optical Mouse (1)	SPG	Shopping															2,500.00			Purchase of the specified item
	Other Goods Procurement:																	16,311,088.08			
	Special Corporate Giveaways	OGM	Small Value															100,000.00			Purchase of special corporate giveaway items

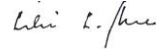
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	Books (10)	Legal	Shopping														50,000.00			Purchase of the specified item
	Appraisal Services	Legal	Small Value														200,000.00			Appraisal Fees for Third-Party Valuation of NDC Properties
	Publication	Legal	Small Value														200,000.00			Newspaper publication
	Planning Conference (2016): Accommodation (P) and Food (P)	Corplan	Lease of Real Property														550,000.00			Agency Planning activities
	Mid-year Planning Conference (2017): Accommodation (P300,000) and Food (P75,000)	Corplan	Lease of Real Property														375,000.00			Agency Planning activities
	Facilitation and intervention services to prepare the Agency for the Revalida - Proficiency Services for DMS Enhancement	Corplan	Direct Contracting														210,000.00			GCG Requirement
	ECC Billboard for the DFEC Project	SPG	Small Value														96,000.00			
	Relocation Survey of NDC Properties (3)	AMG	Small Value														30,000.00			Appraisal Fees for Third-Party Valuation of NDC Property
	Publication of Invitation to Bid(sale/lease of 5 properties)	AMG	Small Value														240,000.00			Survey of NDC Property
	Cleaning and Resealing of Glass Window Panels and Installation of FDAS of the I & I Building	AMG	Negotiated Procurement - Two Failed Biddings														130,000.00			Newspaper publication of ITB for sale/lease of properties
	Contract for the maintenance for two (2) units service elevators at the I&I Building	AMG	Direct Contracting														597,999.88			Supply of labor and materials for the specified project
	Other Preventive Maintenance Works for I & I Building	AMG	Shopping/Small Value														174,220.20			Maintenance of the specified units
	Supply, Delivery and Installation of Water Pump Control System of the NDC Building	FAD	Small Value														500,000.00			Preventive maintenance works for the I & I Building
	Supply of Labor and Materials for the Preventive Maintenance of the FDAS of the NDC Building	FAD	Small Value														300,000.00			Supply of labor and materials for the specified project
	Supply of Labor and Materials for the Construction of PWD Ramp at Main Entrance and Interior Renovation of Two (2) Units of Passenger Elevator Cabs of NDC Building	FAD	Small Value														150,000.00			Preventive maintenance of the FDAS of the NDC Building.
	Elevator Preventive Maintenance	FAD	Direct Contracting														450,000.00			
	Door Access Security	FAD	Small Value														150,000.00			
	Fire extinguishers/Emergency Lights	FAD	Small Value														100,000.00			Supply of labor and materials for the specified project
	Genset preventive maintenance	FAD	Small Value														80,000.00			Supply and delivery of the specified items
	Electrical equipment, devices, lighting consumables	FAD	Small Value														50,000.00			Maintenance of the specified unit
	Tools (1 set)	FAD	Small Value														20,000.00			Supply and delivery of the specified item
	Plumbing system parts and maintenance	FAD	Small Value														17,500.00			Supply of labor and materials for the specified project
	Tires for NDC Vehicles (10)	FAD	Small Value														65,000.00			Supply and delivery of the specified item
	Batteries for NDC Vehicles (5)	FAD	Small Value														37,500.00			Supply and delivery of the specified item
	Pest Control	FAD	Small Value														108,000.00			Pest Control for NDC Building
	Rental of Photocopiers	FAD	Small Value														180,000.00			Rental of Photocopiers for Daily Operations/Functions
	PLDT	FAD	Direct Contracting														836,000.00			Communication Services for Daily Operations
	Smart	FAD	Direct Contracting														200,000.00			Communication Services for Daily Operations
	Globe	FAD	Direct Contracting														90,000.00			Communication Services for Daily Operations
	Smart Bro Pocket Wi-fi	FAD	Direct Contracting														47,868.00			Communication Services for Daily Operations
	Gasoline (Shell Fleet Card)	FAD	Direct Contracting														1,000,000.00			Supply of Gasoline for NDC Vehicles
	Engine Oil (20 gal.)	FAD	Direct Contracting														15,000.00			Supply of Engine Oil for NDC Vehicles
	Meralco	FAD	Direct Contracting														3,700,000.00			Electricity Charges
	Manila Water System, Inc.	FAD	Direct Contracting														600,000.00			Water Charges
	Newspaper Publication	FAD	Small Value														192,000.00			Newspaper publication of invitation to bid
	Renewal of Anti-Virus License	FAD	Shopping/Small Value														75,000.00			Annual subscription of the specified item
	Renewal of Firewall (Sonicwall)	FAD	Shopping/Small Value														60,000.00			Annual subscription of the specified item
	1-Yr Web Hosting Services(Dashboard,website,DMS)	FAD	Shopping/Small Value														294,000.00			Annual subscription of the specified item
	Preventive Maintenance - Gym Equipment (1)	FAD	Small Value														6,000.00			Maintenance of the specified item
	Repair and Maintenance of NDC Vehicles	FAD	Shopping/Small Value														500,000.00			Maintenance of the specified item
	Repair and Maintenance of NDC Building	FAD	Shopping/Small Value														1,300,000.00			Maintenance of the specified item
	Repair and Maintenance of Equipment, Furniture and Fixtures	FAD	Shopping/Small Value														200,000.00			Maintenance of the specified item
	In-house Trainings (5)	HR Unit - FAD	Small Value														300,000.00			Hiring of consultants/experts for trainings and seminars
	Team Building Activities	HR Unit - FAD	Small Value/Lease of Real Prop.														250,000.00			Venue, Resource Person and Transportation
	Activities on GAD Plans and Budget (6)	HR Unit - FAD	Small Value/Lease of Real Prop.														250,000.00			Venue and Resource Person of the specified activity
	GAD Related Activities (5)	HR Unit - FAD	Small Value/Lease of Real Prop.														200,000.00			Venue and Resource Person of the specified activity
	Advocacy and Other Printing Services - CSC (5)	HR Unit - FAD	Small Value														20,000.00			Procurement of the specified services
	Publication of NDC Vacancies (30)	PSB Committee	Small Value														75,000.00			Procurement of the specified services
	Psychological Testing for Recruitment (30)	PSB Committee	Small Value														100,000.00			Procurement of the specified services
	Loyalty Awardees Token (5)	PRAISE	Small Value														75,000.00			
	Plaque for Loyalty Awardees (5)	PRAISE	Small Value														9,000.00			
	ID Card (100)	HR Unit - FAD	Small Value														40,000.00			Supply and delivery of the specified item
	NDC Prime-HRM/HRM Plan Related Expenses	HR Unit - FAD	Small Value														35,000.00			
	ISO 9001:2015 QMS Awareness Seminar (2)	ISO Task Force	Lease of Real Prop./Small Value														100,000.00			Venue and Resource Person of the specified activity
	ISO 9001:2015 Documentation Requirements Seminar (2)	ISO Task Force	Lease of Real Prop./Small Value														160,000.00			Venue and Resource Person of the specified activity
	ISO 9001:2015 Internal Quality Audit Training (2)	ISO Task Force	Lease of Real Prop./Small Value														160,000.00			Venue and Resource Person of the specified activity
	Pre-certification Audit (Delta Audit) for ISO 9001:2015 QMS Readiness	ISO Task Force	Lease of Real Prop./Small Value														80,000.00			Procurement of the specified services
	Mini-Olympic Activities (Venue, Food and Facilitators)	Sports	Lease of Real Property														110,000.00			Food, venue and activity expenses

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	Team Uniform for Mini-Olympic Activities	Sports	Small Value														20,000.00			Uniform for Mini-Olympic Activities
	CONSULTING SERVICES															COB	4,103,000.08			
	Legal Consultancy Services (1)	Legal	Highly Technical Consultants														466,666.68			Hiring of technical consultants
	Consultancy Services (6)	Special Projects	Highly Technical Consultants														2,003,000.00			Hiring of technical consultants
	Electrical and Mechanical Certification	FAD	Small Value/Highly Technical Consultants														100,000.00			Hiring of technical consultants
	Consultancy Services (2)	FAD	Highly Technical Consultants														1,133,333.40			Hiring of consultants
	Consultant for shift/compliance with 9001:2015 QMS	ISO Task Force	Highly Technical Consultants														400,000.00			
	Sub-Total																22,720,089.56			
	TOTAL																225,376,903.56			

SUBMITTED BY:



LILIA L. ARCE
NDC BAC Chairman

APPROVED BY:



MA. LOURDES F. REBUENO
General Manager