

Report on Aging of Cash Advances
 Schedule of Advances to Officers and Employees
 As of November 15, 2022

Agency Name: NATIONAL DEVELOPMENT COMPANY
 Agency Code: _____

Book No: _____
 Account Title: Cash Advance Receivables-Employees & Officers
Cash Advance Receivables-Others

Name	Date CA granted	Particulars	Reference	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks
A. Advances for Special Purposes									
1. Local Travel		NONE							
2. Foreign Travel		NONE							
B. Advances to regular disbursing Officers									
1. Payroll		NONE							
2. Operating Expenses									
1. Denise J. Manalansan	08-Nov-22	Expenses relative to the conduct of inventory at LIDE, Isabel, Leyte and Salvacion, Ormoc City on November 9-11, 2022	22011-06	35,000.00	35,000.00				Return to fund and liquidated under OR # 32325 dated 12/12/2022 and JV # 12-15-22 dated 12/06/2022
2. Sarah Grace B. Macailing	14-Nov-22	Purchase of additional assorted Christmas decorations	22011-09	20,000.00	20,000.00				Return to fund and liquidated under OR # 32318 dated 12/07/2022 and JV # 12-16-22 dated 12/07/2022
3. Johnierey A. Cueto	14-Nov-22	Purchase of various supplies for minor repairs and maintenance of the NDC building in preparation for the NDC Board Meeting within November 2022	22011-10	50,000.00	50,000.00				Return to fund and liquidated under OR # 32317 dated 12/07/2022 and JV # 12-14-22 dated 12/01/2022
4. Jonathan C. Eugenio	15-Nov-22	Travel to LIDE Isabel, Leyte from November 16-19, 2022	22011-11	20,000.00	20,000.00				Return to fund and liquidated under OR # 32292 dated 11/23/2022 and JV # 11-77-22 dated 11/23/2022
TOTAL				125,000.00	125,000.00	0.00	0.00		

Prepared by: Denise J. Manalansan
 Accountant V

Approved by: Joyce Anne N. Alimon
 Department Manger-III FAD

verified by: MYRNA T. PETALIO
 OIC- Supervising Auditor