

**Report on Aging of Cash Advances**  
Schedule of Advances to Officers and Employees  
As of November 15, 2020

Agency Name: NATIONAL DEVELOPMENT COMPANY  
Agency Code: \_\_\_\_\_

Book No: \_\_\_\_\_  
Account Title: Cash Advance Receivables-Employees & Officers  
Cash Advance Receivables-Others

Name	Date CA granted	Particulars	Reference	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks
A. Advances for Special Purposes									
1. Local Travel									
2. Foreign Travel									
B. Advances to regular disbursing Officers									
1. Payroll									
2. Operating Expenses									
1. Rowena R. Roseos	09-Nov-20	Purchase of cell cards for selected NDC employees and NDC drivers	20011-03	6,600.00	6,600.00				
2. Johnierey A. Cueto	11-Nov-20	Purchase of prepaid load and WIFI modem	20011-04	15,000.00	15,000.00				
<b>TOTAL</b>				<b>21,600.00</b>	<b>21,600.00</b>	<b>0.00</b>	<b>0.00</b>		

Prepared by: Denise J. Manalansan  
Accountant V

Approved by: Joyce Anne N. Alimon  
Department Manger-III FAD

verified by: Zenaida V. De Villa  
OIC- Supervising Auditor

**Received**  
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