

**Report on Aging of Cash Advances**  
Schedule of Advances to Officers and Employees  
As of November 15, 2019

Agency Name:  
Agency Code:

NATIONAL DEVELOPMENT COMPANY

Book No:

Account Title:

Cash Advance Receivables-Employees & Officers  
Cash Advance Receivables-Others

Received  
COA-NDC  
NOV 18 20

Name	Date CA granted	Particulars	Reference	Total Amount	Less than 30 days	31-60 days	61-365 days	Over 1 year	Remarks
<b>A. Advances for Special Purposes</b>									
<b>1. Local Travel</b>									
1. Velayda M. Buenaventura	06-Nov-19	Official travel to LIDE, Isabel and Ormoc City on November 12-14, 2019	19011-03	22,000.00	22,000.00				
2. Atty. Beverly T. Manzano	07-Nov-19	Attend case hearing of PASAR vs NDC on November 13, 2019 at RTC Branch 35, Ormoc City	19011-06	23,800.00	23,800.00				
3. John Albert E. Engaño	11-Nov-19	Official travel to Isabel, Leyte on November 13 - 14, 2019	19011-08	17,250.00	17,250.00				
<b>2. Foreign Travel</b>									
1. Ma. Lourdes F. Rebuena	11-Nov-19	133rd Board of Directors Meeting of the ASEAN Bintulu Fertilizer Sdn Bhd on November 20-21, 2019 at Kuala Lumpur, Malaysia	19011-10	62,500.00	62,500.00				
<b>B. Advances to regular disbursing Officers</b>									
<b>1. Payroll</b>									
<b>2. Operating Expenses</b>									
1. Melanie M. Aguelo	07-Nov-19	Purchase of materials and lunch for the tribute to retiree under PRAISE program "Paalam, Salamat Po" on November 15, 2019	19011-05	25,750.00	25,750.00				
<b>TOTAL</b>				<b>151,300.00</b>	<b>151,300.00</b>	<b>0.00</b>	<b>0.00</b>		

Prepared by:

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OIC- Supervising Auditor

8 FEB 3, 2020