

ELENA REGINA S. BRILLANTES

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Personal Details

Home Address : Block 8 Lot 13, Metrogreen Village, San Bartolome, Novaliches, Quezon City
Office Address : Budget and Management Bureau C, Department of Budget and Management, Boncodin Hall, General Solano Street, San Miguel Manila
Date of Birth : February 21, 1958
TIN Number : 111-330-948

Education

- Master in Public Administration – PUP Sta. Mesa, Manila
- Master in Development Economics – UP Diliman, Quezon City
- Bachelor of Science in Commerce – Accountancy – PUP Sta. Mesa, Manila

Professional Experience

- Certified Public Accountant
- Fields of Expertise: Economics, Finance, Policy Admin/Management, Budgeting
- Director IV – Budget and Management Bureau C – DBM (January 11, 2023 – Present)
- Director IV – Budget and Management Bureau F – DBM (January 2022 – January 10, 2023)
- OIC-Director IV – Budget and Management Bureau C – DBM (December 21, 2020 – December 2021)
- Director III – Budget and Management Bureau C – DBM (May 17, 2012 – December 20, 2020)

Outstanding Accomplishments

- Participated in the following seminars/trainings:
 - Facilitators' Course on Public Service Innovation
 - Philippine Association for Government Budget Administration, Inc. – Public Financial Management in a Difficult and Changing Environment
 - Financial Statement Analysis for Focused Decision-Making
 - DBM Strategic Planning Conference
 - DBM Operational Planning
 - Philippine Competition Commission Organizational Planning Boot Camp
 - Gender Sensitivity Training
 - PFMCP Training of Trainers on Budget Preparation Analytics Course
 - Unified Accounts Code Structure
- Served as a resource speaker/person in the following:
 - GPPB Learning Session: Webinar on Basic Concepts of Budgeting, Budget Preparation and Budget Execution
 - DBM Budget Fora on Budget Preparation and Execution
 - GOCC Budget Fora
 - Preparation of the Corporate Operating Budget of GOCCs
 - Budget Cycle, Processes and Requirements involved in Procurement Planning
 - Joint Firming-up of CY 2019 NIA and CARP Regular Project List for Regions 6-10 and 13

- Serves as alternate representative of the DBM Secretary as member to the Governing Boards of certain GOCCs (Philhealth, Specialty Hospitals, LRTA, NAPOCOR, PSALM, NHMFC, SHFC, HDMF)
- Participation in Inter-Agency Committees/Technical Working Groups (TWGs), as follows:
 - Member, DBM Human Resource Merit Promotion and Selection Board (HRMPSB);
 - Member, TWG for the implementation of RA no. 11032 or the Ease of Doing Business and Efficient Government Service Delivery Act of 2018
 - Member, TWG that will be organized by the Philippine Coconut Authority Governing Board

Detailed Duties and Responsibilities

- A. Provides overall direction and supervision in the administration and operation of the BMB-C;
 - Formulation of policies, rules and regulations necessary for the effective implementation of the mandate of the Department;
 - Planning, direction and supervision of the activities of the Bureau in the four (4) phases of budgeting, including assignments of personnel;
 - Coordination with other unit within the DBM, clientele agencies (both National Government Agencies (NGAs) and Government Owned and Controlled Corporations (GOCCs), and other oversight agencies;
 - Approval of budget authorities (release and other documents) based on delegated authority.
- B. Provides technical assistance to clientele agencies (NGAs/GOCCs) and attends/or act as resource person to meetings, conferences, budget fora, corporate budget hearings and consultations and seminars;
- C. Serves as representative/alternate representative to Technical Working Groups/Committees established by clientele NGAs and Board of GOCCs;
- D. Review the Performance Monitoring Systems and formulates the BMB-C plans and targets (together with the designated Planning Officers) per Office Performance Commitment and Review (OPCR) and monitors the performance to be reported in the Office Performance Accomplishment Report (OPAR) and other reports;
- E. Conducts regular meeting to discuss/clarify budgetary policies/issuances, and provides mentoring/coaching to staff on Public Financial Management matters;
- F. Approves the recommendation of the Selection and Promotion Board on the hiring and promotion of personnel;
- G. Conducts studies on budget policies, standards on organization/staffing and systems for the GOCCs under the DBM's coverage;
- H. Recommends budget and management policy improvements, and provides inputs to the formulation of budget preparation and execution policies and standards;
- I. Executes budget policies, rules and regulations to agency coverage (NGAs and GOCCs including water districts);
- J. Reviews and evaluates the annual corporate operating budgets of GOCC and submits recommended COB level to the functional group head for approval;

- K. Reviews and evaluate NGAs/GOCCs' budget proposals and recommends to the Executive Review Board, their appropriate levels of budgetary support;
- L. Monitor, evaluate, and review clientele agencies' performance, i.e., budget commitments/targets vis-à-vis actual, and submits the result of performance review to the functional group head for approval;
- M. Submits regular reports on agency fund utilization and balances under the Bureau's coverage for integration in the Department management reports;
- N. Prepares comments, recommendations, position papers on legislative measures/bills and proposed executive issuances; and
- O. Acts on special assignments from Senior Officials and Department Head.