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# Geneflor L. Santiago-Lumbang

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## WORK EXPERIENCE

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### **National Development Company (NDC)**

116 Tordesillas St., Salcedo Village, Makati

***Assistant General Manager, Asset Management Group***

**December 16, 2021 to present**

- **Asset Management Group**
  - Responsible for the performance of NDC line functions, i.e. overall supervision, management, and control of the NDC's asset management operations.
  - Exercise stewardship of NDC subsidiaries and joint-venture companies and recommend measures that will help achieve their respective goals and mission.
- **Directorship in NDC Subsidiaries/Affiliates**
  - Manila Exposition Complex, Inc. (MECI), Board Member
- **Membership in Inter-agency Technical Working Groups (TWG)**
  - Sub-TWG1 on Copper, Member

### **Department of Finance (DOF), Privatization Group and Office of Special Concerns**

DOF Building, BSP Complex, Roxas Blvd., Manila

***Project Manager IV***

**January 2018 to December 2021**

***Project Manager III***

**January 2016 to December 2017**

- **Privatization Projects Legal Point Person**
  - Perform legal review, draft necessary documents and correspondences, and facilitate inter-agency coordination for the Privatization of Government Owned or Controlled Corporations (GOCC), Merger of and/or Acquisitions by Government Banks, and disposition of various government assets
- **Privatization Council (PrC) Secretariat**

[The Privatization Council is a Cabinet-level Committee mandated to direct, supervise and coordinate all privatization and similar disposition efforts undertaken by the Government.]

  - Legal point person for the PrC Secretariat
  - Review Privatization Proposals of Disposition Entities, i.e., Privatization and Management Office (PMO), Presidential Commission on Good Government (PCGG), NDC, and its subsidiaries, and provided recommendations for the principals
  - Facilitate inter-governmental agency coordination for the PrC approval process
  - Draft PrC Related Documents, i.e., Action Documents, Memoranda and Minutes of the Meetings of the PrC and its Technical Committee
- **Public Private Partnership ("PPP") Projects Legal Point Person**
  - Review Concession Agreements and other related Contracts for Airport Projects, Rail Projects, Road Projects, IT Project, Expressway and Coastal Defense Projects, and other PPPs
  - Attend Investment Coordination Committee, Infrastructure Committee, Infrastructure Cluster, Technical Working Group, and other related meetings for Projects
  - Review proposals for other modes of private sector participation, i.e., Joint Venture Agreements, Lease of Government Assets by Private Entities and provided recommendations for the principals

- Attend governing board meetings for policy formulation on PPPs
- **Secondary Alternate/Board Support for GOCCs**
  - Represent the Secretary of Finance as Ex-Officio Director in the Board Meetings of the National Development Company (NDC)
  - Attend board meetings, drafted meeting reports, reviewed board materials and performed legal review of the board matters for the following GOCCs: United Coconut Planters Bank (UCPB), Home Guaranty Corporation (HGC), National Home Mortgage Finance Corporation (NHMFC)
- **Special Concerns**
  - Participate in the Senate and House of Representatives Public Hearings and Technical Working Group on various matters
  - Handle the transfer of Nominee Shares of the Republic of the Philippines in various Joint Venture Companies
  - Draft letter responses for inter-agency correspondences and public queries
  - Manage and facilitated various inter-agency property transfers
  - Policy matters, i.e., review and consolidation of Department Orders
  - Draft Internal Memoranda on various Legal Matters

**Martinez Vergara Gonzalez and Serrano Law Firm**

Ortigas Center, Pasig

***Associate Lawyer***

**February 2013 to January 2016**

- **General Litigation and Labor**
  - Handled Criminal, Civil and Labor Cases, as well as Special Proceedings and Special Civil Actions
  - Drafted initiatory and responsive pleadings, motions and memoranda
  - Attended hearings and proceedings before the Court and other bodies, i.e., National Labor Relations Commission, Presidential Commission on Good Governance
- **Land Registration Cases, Estate Settlement, and other Property Related Matters**
  - Handled Land Registration Proceedings, i.e., application for registration, cancellation of annotation, adverse claim
  - Handled Extrajudicial Settlement of Estate
  - Handled and monitored Real Property transfers
- **Intellectual Property Matters**
  - Filed applications for registration of Trademarks and Patents
  - Monitored mandatory filings for Trademarks and Patent
  - Addressed queries on Copyright related issues
  - Coordinated with foreign counsels for international Intellectual Property concerns of clients
- **Corporate Matters**
  - Drafted and filed General Information Sheets
  - Drafted Secretary's Certificates
  - Attended Board and Annual Stockholders' Meetings and drafted Minutes
  - Handled Amendment of Articles of Incorporation
  - Handled transfers of shares of stocks
  - Drafted and Reviewed corporate contracts

- **Special Projects**
  - Due diligence for acquisition of property/corporation and public listing of corporation
  - Public bidding and government procurement
    - Reviewed bid bulletins
    - Reviewed compliance with requirements and sufficiency of documents

### **Catindig Flores and Palarca Law Firm**

Ortigas Center, Pasig

*Associate Lawyer*

**June 2012 to January 2013**

- **General Litigation and Labor Cases**
  - Handled a wide variety of litigation cases ranging from Criminal, Civil, Administrative, Labor and Special Proceedings
  - Drafted initiatory and responsive pleadings, motions and memoranda
  - Attended hearings and proceedings before the lower and higher Courts and other bodies/agencies, i.e., National Labor Relations Commission
- **Land Registration Proceedings and other Property Related Matters**
  - Handled cancellation of annotation, reconstitution of title and adverse claims
  - Handled Extrajudicial Settlement of Estate
  - Handled and monitored Real Property transfers
- **Corporate Matters**
  - Incorporation and Amendment of Articles of Incorporation
  - Drafted and Reviewed contracts
- **Special Projects**
  - Attended proceedings before the Civil Aeronautics Board for an air transport related project

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### **OTHER WORK EXPERIENCE**

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#### **Polytechnic University of the Philippines (PUP)**

A. Mabini Campus, Anonas Street, Sta. Mesa

*Lecturer/Part-time Professor*

**June 2012 to April 2016**

- **Subjects:** Legal Research, Legal Ethics, Legal Technique and Logic, Alternative Dispute Resolution, Torts and Damages, Obligations and Contract, and Property

#### **University of the Philippines – Office of Legal Aid**

Malcolm Hall, University of the Philippines-Diliman Campus,

Quezon City

*Legal Intern*

**Summer 2010 and**

**Second Semester, A.Y. 2010-2011**

- Drafted Pleadings
- Attended Hearings before Courts and Administrative Bodies (i.e., NLRC)
- Interviewed applicants and clients

#### **Sangguniang Kabataan (SK)**

Barangay 390, Zone 40, Quiapo, Manila

*Chairperson*

**2001-2007**

- Presided over Sangguniang Kabataan meetings
- Implemented projects for children and youth in the barangay

- Participated in the regular meetings of the Sangguniang Barangay and Sangguniang Kabataan Federation
- Attended leadership training seminars

**Department of the Interior and Local Government (DILG):**

**On The Job Training**

*Intern/Trainee*

**February to March 2007**

- Received letter inquiries addressed to the legal division and drafted reports of the queries in the record books.

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**EDUCATIONAL BACKGROUND**

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2007 to 2011	<b>Juris Doctor</b> <b>UNIVERSITY OF THE PHILIPPINES, College of Law</b> Diliman, Quezon City <b>Admitted to the Bar in 2012; Roll No: 60790</b>
2003 to 2007	<b>Bachelor of Arts in Political Science</b> <b>UNIVERSITY OF THE PHILIPPINES, College of Social Sciences and Philosophy</b> Diliman, Quezon City <i>Cum Laude</i>
1999 to 2003	<b>Secondary Education</b> <b>MANILA SCIENCE HIGH SCHOOL</b> Padre Faura, Taft Avenue, Manila <i>Silver Medalist</i>
1992 to 1999	<b>Primary Education</b> <b>SAN SEBASTIAN COLLEGE – RECOLETOS</b> C.M. Recto Avenue, Manila <i>Salutatorian</i>

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**MEMBERSHIP AND AFFILIATIONS**

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<b><u>Integrated Bar of the Philippines</u></b> <i>Member</i>	2012 to present
<b><u>UP Women in Law (WINLAW)</u></b> <i>Member/Alumna</i>	2009 to present
<b><u>UP POLITICA</u></b> <i>Member/Alumna</i>	2006 to present
<b><u>Sangguniang Kabataan Federation</u></b> <i>Member</i>	2001 to 2007